



## STUDENT DETAILS

Student's name		Home Address:
Date of birth		
Parents' names		
Email address (a regularly checked email as notices, show & class updates will be sent here)		
Home phone number		
Mobile		
Other contact number		Postcode:
Medical conditions		

## TERMS AND CONDITIONS

Please read the terms and conditions carefully. Full terms and conditions are available on line and in reception and a copy given to all new students.

- Upon registering a student, they become a permanent member of Artemis Studios, on the courses in which they have enrolled.
- **All fees are payable termly, in advance;** students may be excluded from classes if their fees have not been paid. There is no reduction for any classes missed during a course unless the course is cancelled. Any student joining during a term will be charged the fee for the remainder of the term only.
- **Half a term's notice must be given, in writing, if a student wishes to be withdrawn from classes in the following term.** Notice must be given at or before the half term break of the current term, or half a term's fees will be charged in lieu of notice.
- Students will be automatically invoiced at the end of each term for the subsequent term. Tutors and events are booked a term or more in advance and we need accurate numbers of students to ensure appropriate staffing.
- Uniform is compulsory for Saturday courses and should be worn at all times.
- Anyone entering Artemis Studios or applying for courses at Artemis Studios is bound by the Company rules and regulations and may only do so subject to and upon this basis. The activities of the company are of a physical nature and whether participating in Artemis activities or using the studios or equipment for any activity whatsoever, the Company accepts no liability for any physical injury, loss or damage to persons, or for loss of property occurring on the premises, whether occasioned by negligence or howsoever otherwise arising.
- Commencement or trial on any class is considered acceptance of these terms and conditions.

I have read and understood the rules of Artemis Studio Ltd, as detailed below and in our Terms & Conditions, copies of which are available from the studios and on our web site at [www.artemis-studios.co.uk/register](http://www.artemis-studios.co.uk/register).

I confirm that I have read and agree to Artemis Studios' terms and conditions <input type="checkbox"/>			
SIGNATURE parent/guardian	<input type="text"/>	PRINT NAME	<input type="text"/>
		DATE	<input type="text"/>

## PAYMENT OPTIONS

Once you have decided to join a course, the total fees for that course must be paid in full (split payment is available to help with budgeting) before a student is allowed to participate in any of the classes.

Cheque, standing orders, childcare vouchers and credit card payments may be split into three smaller payments across the term to assist with budgeting- this is still considered payment in full. This MUST be agreed and arranged in advance. All cheques must be presented at the commencement of the course. Credit or debit card payments will require a date on which a charge may be made each month.

**CASH** Please pay in person at the studios before the start of the course.

**CHEQUE** Please make cheques payable to 'Artemis Studios Ltd'. Split payments are available, please see above for details.

**STANDING ORDER** Contact the office to make arrangements and for account details.

**CREDIT/DEBIT CARD** All major credit and debit cards are acceptable. Please complete the details overleaf if paying by card

**CHILDCARE VOUCHERS** Childcare vouchers are available through your employer and can be applied to courses undertaken by students aged 16 and under. In most cases they pay 100% of the fees.

Trial Date:

Enrolment Date:

Trial Class: