

Statement of Purpose

Artemis Studios and College is a 38 week a year term time, and multiple weeks holidays provider for children and young people aged 3-adult.

Artemis is totally non-profit and in the process of registering with the Charities Commission.

Artemis College is one of a group of schools under sub contract to Big Creative Education - London's largest creative college.

All aspects of our work at Artemis is driven by our Quality Standards. This provides evidence of how we are working with the learners and vulnerable young people to develop and further improve their life chances.

Six outcomes of our quality standards are:-

1. The protection of learners including vulnerable young people.
2. Learners are well educated.
3. Learners are measurably enjoying and achieving.
4. Health and wellbeing of learners and staff is maintained.
5. Learners develop positive relationships.

THEATRE COMPANIES • DANCE COMPANIES • FULL-TIME COLLEGE

6. Learners and staff wishes and feelings are listened to and acknowledged.
-

Our Mission Statement

To achieve the highest possible academic and vocational outcomes for every learner while they are with us, and to assist them to secure the best possible progression route upon graduation. To ensure that high quality arts training is freely available to young people without the barrier of fees.

1. By creating a well organised educational environment in which each member of the community is valued as a unique person, regardless of race, gender identity, culture and background.
2. Opportunity is provided in the curriculum to raise the academic achievement, together with the development of each student's talents, abilities, skills and understanding. We aim to help students with learning difficulties to develop their full potential through our policy of encouraging equal opportunities for all.
3. By establishing a community where self-discipline, respect for others, forgiveness and generosity of spirit are practised.
4. By actively seeking partners and sponsors to enable the best opportunities for learners.

These aims have equal importance in providing students at Artemis with a breadth of curriculum, which fully meets the educational needs of each student within a supportive and structured environment with a high staff ratio and professional support.

Artemis intends to achieve and maintain these stated aims by having a high regard and respect for every human being:

- for each student at Artemis, regardless of his/her ability.
- for each member of staff working at Artemis regardless of the nature of their contribution to the work.
- for each visitor to Artemis regardless of the purpose of their visit.

Such regard leads to a sense of responsibility for our relationships and to an understanding of the need to care for our shared environment.

Admission Process

Applications take place throughout the year and continue until all places are taken, with a waiting list in place after this. Students apply through an online form

Senior staff from Artemis will meet the young person and their parents/carers who may be accompanying them on their first session. Current and graduate students are also on hand to offer experience and advice to applicants.

Admission to Artemis for anyone with an EHCP is dependent on the studios being able to meet the needs as set out in the young person's Education Health Care Plan (EHCP) and by assessing any additional needs which may not be explicit in the EHCP to ensure that the child/young person's health and welfare needs can be appropriately met. It is also dependant on the young person being able to fully meet the level of demands of the course both academically and vocationally. We will wherever possible try to make reasonable adjustments.

Facilities and Services

Artemis College is based in a working Arts Centre and offers a range of facilities on site including a 320 seat theatre, a 50 seat studio theatre, a 200 seat amphitheatre, dance studios, recital rooms, a mini cinema, recording studios, rehearsal rooms and an on site cafe and restaurant. It is also 5 minutes walk from supermarkets and other shops.

Artemis Studios is based at a variety of community settings including local halls and a well equipt gym club.

Education

Staffing levels are high and each teacher has at least one support worker in class.

Child Protection / Safeguarding

Safeguarding is our highest priority. At Artemis we are committed to promote and safeguard the welfare of each young person. In particular our aim is to provide a safe environment in which learners/vulnerable young people's individual needs are met, and to protect them from exposure to harm also enabling them to keep themselves safe.

We believe it is vital that everyone involved in the care of learners and vulnerable young people is alert to the possibility of abuse. Our policy and procedures recognise this possibility and aim to promote an environment in which abuse is unlikely to occur.

Artemis has a comprehensive policy and guidelines that set out the course of action for members of staff, learners/vulnerable young people and parents, volunteers and friends if abuse is alleged, suspected or observed. Artemis provides Safeguarding training to all staff during their induction period, and every year thereafter at INSET in September. Training is delivered in a variety of ways by independent providers.

Artemis training and Safeguarding Policy and procedures reflect both national and local area guidelines. We encourage our vulnerable young people and their families to let us know of any concerns or anxieties through our complaints procedure.

Outcomes for Learners

At Artemis we are committed to our young people maximising their potential and developing both educationally and socially within a nurturing environment.

Artemis College employs a strong team of staff who as well as having excellent academic qualifications - are almost all working practitioners in the theatre, film and television. Our staff includes West End choreographers, London based producers, directors, musicians and actors. Our guests come from the stage and screen at the highest levels.

Our progression routes are incredibly strong - with 100% of college graduates in 2021 moving into Higher Education at top vocational universities including Urdang, Mountview & Chichester or creative arts employment or apprenticeships.

Recruitment & Training

Artemis operates an Equal Opportunities Policy of recruitment. Applications for staff are invited from both male, female and applicants identifying as non binary, as well as from all ethnic and cultural backgrounds. All applicants for employment are required to complete a full application form detailing their employment history, qualifications and experience and stating they are in good health. Internal applicants for promotion are also required to complete a new application. Applicants must also disclose any criminal offences and consent to an enhanced DBS check.

Prior to any appointment Artemis must be in receipt of:

- two satisfactory references, both from the most recent employers
- A clear DBS check
- original documentation supporting any qualifications listed in the application
- A recent passport photograph
- Proof of identity

Once appointed the new member of staff is on a six month probationary contract. During this period he/she must complete the school's induction programme. In addition, if an appointment was made on condition that they complete or commence a particular qualification route, this is also monitored.

Artemis places great importance on Continuing Professional Development for employees. We recognise the particular value of in-service training.

Artemis also recognises the need for CPD of staff working with students with learning disabilities and Autism: specific training courses at different levels are compulsory training for staff working with SEND learners.

Staff are valued and nurtured and they have input in our decisions.

Complaints

Artemis Studios Complaints Policy is set out in separate documents. This is available to all parents and older college students and details how to ensure worries or concerns are brought to our attention. It also sets out the procedures for making a formal complaint.